



Weekly Bulletin



I am always ready to learn although I do not always like being taught.”

- Winston Churchill

Upcoming Events

- Mon., June 29 – [Camera Day](#)
- Sat., July 4 – Independence Day
- Mon., July 6 – First Day of Summer School
- Tues., July 7 – BOE Reorganization Meeting
- Sat. July 18 – [Mandela Day](#)
- Fri., July 31 – System Administrator Appreciation Day

Follow this [link to the BOCES Calendar of Events](#)

A Message from Mike

We finished up our graduations and celebrations last week with Project SEARCH, Transition District Based 12:1:4, and O’Connor Academy. These events provided a fantastic reminder of why we are all here – to celebrate the hard work and successes of our students as they move on to the next stages of their lives.

There will not be another Weekly Bulletin until July 13. I will be on vacation this week (the week of June 29), but I wanted to share information with you about another important annual event at Monroe #1 BOCES that occurs at every school district and BOCES across the state – the Reorganization Meeting. It sounds exciting, doesn’t it? Believe it or not, it kind of is. There are many state laws and regulations governing what happens at the Reorganization Meeting. For most districts it must be held on the first Tuesday in July. It’s at the Reorganization Meeting that the Board of Education elects the officers and the new board members take their oaths. The Board also appoints the District Clerk – in our case Mindy D’Oro. Board committees are organized and many other important and required appointments and designations are made. Here’s a *partial* list of the appointments and designations that will be on our Board’s agenda on July 7:

Appointments	Designations
Treasurer: Elizabeth Hartley Assistant Treasurer: Kathy Rubright Internal Claims Auditor: Cynthia Rohlin Independent Auditing Service: Freed Maxick & Battaglia Attorney: James Spitz – Harris Beach Physicians: Cynthia and Carl Devore, M.D. Medicaid Compliance Officer: Shannon Duserick Records Management Officer: William Gregory	Official newspaper: Democrat & Chronicle Depository: Bank of America Chase Bank, N.A. M&T Bank Authority to use signature plate for checks: Elizabeth Hartley Kathy Rubright (alternate) Purchasing agents: Karen Boni Lisa Ryan (alternate) Certification of payrolls: Daniel T. White Scott Covell (alternate)

The complete and approved list of appointments and designations will be posted on our website after the Reorganization Meeting on July 7.

- Mike Doughty, Deputy Superintendent

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Technology Tip of the Week

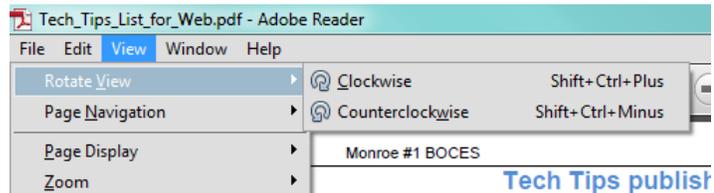
Thanks to Diane Smith for the following tech tip:

Viewing Adobe Acrobat Files

When viewing Acrobat files (.pdf), you can control how it appears on the screen to make it easier to read.

If the file you get is sideways, you can rotate it.

View Rotate View Clockwise



Connecting with a Colleague

Each week, a staff member will be selected to complete a brief questionnaire to help us get to know him or her. This week we are connecting with **Erin Stull**.

- **What are your primary responsibilities?** My primary responsibilities are to process accident reports and Workers' Comp. claims. I also will be helping process timesheets and new employee payroll paperwork as well as assist with some secretarial work.
- **How long have you worked for BOCES?** I have been here only a month at this point, but the ladies have helped me feel like part of the "family" rather quickly. :)
- **What is your favorite part of your job?** I love helping people. Whether it be a co-worker or a new employee, anything that I can do to help I enjoy.
- **What do you enjoy doing in your free time?** In my free time... I don't have much since I have 2 girls (Kira, 5 & Kelsey, 4) that keep me pretty busy. But I am always trying to find something different to do and push myself to get out of my comfort zone:)
- **What is one thing you would like people to know about you?** A "fun fact" about me...I have been skydiving twice. :) if you ever get the chance to, go for it! It is one of the most exhilarating experiences of a lifetime.



News and Notes

For the latest Monroe #1 BOCES News & Events and Good Apple Awards, please click [here](#).

- John Walker, School-Community Relations Coordinator

SANE (Sometimes Acronyms Need Explaining)

NHA – National Health Career Association

Notice of Non-discrimination

The Monroe #1 BOCES does not discriminate on the basis of an individual's actual or perceived race, color, creed, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation (the term "sexual orientation" means heterosexuality, homosexuality, bisexuality, or asexuality), political affiliation, age, marital status, military status, veteran status, disability, domestic violence victim status, arrest or conviction record, genetic information or any other basis prohibited by New York state and/or federal non-discrimination laws in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. In addition, students are also afforded protection based on weight.

For more information, contact one of our Civil Rights Compliance Officers: Nancy Carr, 585-249-7010, Nancy_carr@boces.monroe.edu; James Colt, 585-383-2298, James_colt@boces.monroe.edu; Dennis Glaser, 585-383-2232, Dennis_glaser@boces.monroe.edu