



Weekly Bulletin

“ All changes, even the most longed for, have their melancholy; for what we leave behind us is a part of ourselves; we must die to one life before we can enter another.

- Anatole France

Upcoming Events

- Feb., 3- Feb. 9 – National School Counseling Week
- Thurs., Feb. 7 – Wave All Your Fingers at Your Neighbor Day
- Sat., Feb. 9 – Read in the Bathtub Day
- Sun., Feb. 10 – Chinese New Year
- Tues., Feb. 12 – Lincoln’s Birthday
- Wed., Feb. 13 – Ash Wednesday
- Thurs., Feb. 14 – Valentine’s Day
- Mon., Feb. 18 – Presidents’ Day
- Fri., Feb. 22 – Washington’s Birthday
- Sat., Feb. 23 – Purim begins at sundown

Follow this [link to the BOCES Calendar of Events](#)

A Message from Mike

One of the most powerful ways to learn something is to hear about it from someone else’s personal experiences. For several years Emma has been a guest speaker about American Sign Language (ASL) and deafness in a variety of settings. From aspiring school psychologists at Roberts Wesleyan College to 8th grade ASL students in a local middle school, Emma has given many hearing folks their first exposure to a real, live, deaf person. This continues to surprise me as Rochester is reported to have the largest per capita deaf population in the country. Recently this ASL teacher sent Emma an email inviting her to visit again this spring. Here is exactly how the exchange went:

Hi Emma,

I'm wondering if you would be interested in coming to my class this year. You are a "hit"! I have 8th graders who look forward to you coming. (They hear how much fun you are in 7th grade) I hope you consider coming back this year. Let me know-- my class is from 10-11.

ttys, Ms. _____

Hi Ms. _____ and her ASL class,

I would love to come this year! I would like to have some time thinking about going. But I'm gonna leave all of the talking to my father. Not so much a speaker anymore as when I was a few years ago. I'll let you guys know when I decide.

Sincerely,

Emma Doughty

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Data Snapshot

750

The number of companies, statewide, that asked BOCES to be their adult training partner over the last two years

I'm curious to see what Emma decides to do. In any case, sharing from personal experience and perspective can be very powerful. If you would be willing to share information about one of our BOCES programs or services from your perspective, please email it to me. I often hear people say about a BOCES program, "I didn't know we did that." Please help me fix this.

- Mike Doughty, Assistant Superintendent for Instruction

Technology Tip of the Week

Thanks to Diane Smith for sharing this Tip of the Week:

Videos to learn Technology or Software

Sometimes the best way to learn something is to have someone show you. There is a wealth of training material available for free on YouTube. Here's how to find it.

1. Open up your browser and go to this website: www.youtube.com

2. Enter terms that you want to Search. A few examples might be:

- iPad 2 basic tips and tricks
- Excel 2010 how to create a graph
- Word 2010 change the default font

3. Click on the magnifying glass to search



Hints for searching:

- Use more terms to get fewer results. If you don't find what you want, drop some.
- Don't be too general. If you just search "Excel", you get 284,000 results.
- Use the version number of your software or model of your hardware to eliminate old information.
- When looking at the search results, check out the length of the video. (You may not have 40 minutes to watch.) Also, note how many other people have viewed the video.
- The first two or three on the list are paid advertisements so you may want to scroll down.

YouTube

excel 2010 how to create a graph

Upload

Filters

About 5,000 results

Some results have been removed because Safety Mode is enabled by your network administrator.

Educator.com - Statistics - Bar Graphs Ads
by EducatorVids2 • 1 year ago • 36,849 views
Get help with your math/science!

Excel Tutorial 1 of 15
by robertbobm • 2 weeks ago • 9,805 views
How to filter data in Microsoft Excel

Easy Way to Make a Graph on Excel FROM SCRATCH - Excel 2007 or 2010
by PakiHack • 4 years ago • 696,192 views
A fast and easy to follow tutorial on how to make a good looking graph on Microsoft Excel 2007 and 2010. Example: Scatter plot ...

VideoExcel - How to create graphs or charts in Excel 2010 (Charts 101)
by ndigilabs • 2 years ago • 248,851 views
This tutorial shows how to add a chart in Microsoft Excel 2010. The tutorial walks you through an example of a creating a bar ...

How to Create a Chart in Excel 2010
by Gilberto Perera • 2 years ago • 50,305 views
From www.GilsMethod.com - Have you ever wanted to chart data in Excel, but didn't know how? In this short how-to I will walk ...

Programs & Services Update

Instructional Programs and Services

“Poor laptop, kidnapped, possibly mishandled, left outside in the freezing cold, but with the help of a team of caring people, finds its way back home!” - (Ruth Feasel, Adult Education) To find out more, please continue reading below.

Last Thursday, the BOCES courier department received an early morning phone call from State Road School in Webster. Apparently, a laptop had been found on a doorstep in the City of Rochester. The laptop was turned in to State Road School by the person who found it, prompting the phone call to BOCES. More phone calls were made, asset tags were referenced, and pieces of the puzzle began to fall into place. The laptop, which had been missing since Sunday, was returned safe and sound, to West Irondequoit School District. Many people worked together to solve the mystery and to be sure that the laptop found its rightful owner. Thanks to all who helped in solving the mystery...**a fine example of collaboration at its best!**

- Chuck Luke, BOCES Multimedia/SLS, Telephone Interconnect, Linden Park Mailroom/Couriers

District Based

The month of January has been extremely busy and productive for the District Based Team. All classroom teachers participated in the fifth Common Core Learning Standards In-service, Math: Application and Dual Intensity, where the staff continued to strengthen cross curricular skills among the standards. Our teachers are focused on improving instruction while incorporating the new standards. Our faculty meetings this month were broken into six small groups to assist our teachers with their Student Learning Objectives (SLO) writing. These meetings, led by Director of Curriculum and Instruction, Annette Hauenstein and supported by the Instructional Specialist Team of Jason Rotundo, Chelsea McCarthy, Linda Lucey, Maryann Quirk, Mike Monaghan and Kathy Olmstead were an opportunity for our teachers to focus on assessment data and write clear attainable objectives for their students. In addition to all this, the annual review season has begun and our classroom teams are busy preparing reports and recommendations for our districts for the 2013-2014 school year. The District Based Administrative team, Gina DiTullio, Shomar Burroughs, Anne Ressler and I are very proud of the work our team does each and every day!



January 30, 2013 - SLO Meeting

- Cyndi Lembo Principal, District Based

Connecting with a Colleague

Each week, a staff member will be selected to complete a brief questionnaire to help us get to know him or her. This week we are connecting with **William Donohue**.

- **What are your primary responsibilities?** I am the 7th and 8th grade math teacher at Bird/Morgan. It is my job to make math fun!
- **How long have you worked at BOCES?** I was hired last February in the START program, as a long term substitute teacher for Jennifer Conjerti while she was filling in as the Math Instructional Specialist. I was hired as the second long term sub for her as her first LTS was reassigned. This worked out to my benefit because when my assignment was coming to an end, an opening at Bird/Morgan became available. I finished the 2012 school year at Bird/Morgan and then went back to START to teach summer school. I excitedly accepted the probationary position in August at Bird/Morgan!



- **What is your favorite part of your job?** The surprises! Every day is a new day.
- **What did you enjoy most about last year's Superintendent's Conference Day?** The START presentations were great. I enjoyed working with my colleagues to develop a multi-disciplinary lesson and also watching my colleagues present. A lesson that has stuck in my mind (that I am implementing soon) is the size/proportion lesson presented with Shrinky Dink paper. The paper really shrank.
- **What do you enjoy doing in your free time?** I enjoy travelling. I spent five weeks going through Europe (10 countries and 18 cities) two summers ago. I look forward to going back. I like to read, but nothing too heavy and only paperback books. I like to paint and play volleyball.
- **What is the one thing you would like people to know about you?** I like to incorporate new experiences and ideas into my classes. I recently had the opportunity to work with Cindy Baker (Teacher of the Visually Impaired/Mobility Instructor) to develop a "Math Braille" lesson. I don't always know where the inspiration will come from, but I enjoy the challenge of incorporating multidisciplinary and real world concepts into my classes.

Look for a different colleague to be profiled each week.

Health Services Update

The Top 10 Germiest Places in a Classroom

1. Student desktop
2. Manual pencil sharpener handle
3. Computer keyboard
4. Water fountain toggle
5. Paper towel dispenser lever
6. Sink faucet handle
7. Computer mouse
8. Sink countertop
9. Student chair back
10. Soap dispenser lever

Kelly R. Bright, PhD, Stephanie A. Boone, MPH, PhD, and Charles P. Gerba, PhD, The Journal of School Nursing OnlineFirst, 11/10/09

- Kathy Mackay, RN, SNT, FNP, Executive Coordinator of Health Services

News and Notes

Superintendent's Conference Day

Monday, April 29, 2013

8:00 AM to 1:00 PM

The Planning Committee has been busy making plans for a day of enriching workshops for personal and professional development. If you have an idea for a presentation on Superintendent's Conference Day, there is still time to submit a proposal. Proposals will be accepted until Tuesday, February 6th. Click here for more information: <http://www.monroe.edu/intranet/>



John Walker, School-Community Relations Coordinator

SANE (Sometimes Acronyms Need Explaining)

Thanks to Nichole Outhouse, Director of Teacher Center, for the following explanation:

Family Educational Rights and Privacy Act (FERPA): The purpose of FERPA is to outline the protection and privacy of parents and students under section 444 of the General Education Provisions Act, as amended.