



BOCES Bulletin

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Opportunity is missed by most people because it is dressed in overalls and looks like work.”

- Thomas A. Edison

Monroe One Re-Branding Coming Soon!

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Upcoming Events

- September 17** Citizenship Day
- September 21** International Day of Peace
- September 22** Regular Board Meeting
- September 23** First Day of Autumn/Native American Day

Follow this [link to the BOCES Calendar of Events](#)

From the District Office

“Let’s make this a great year!” is a bit cliché, but poignant none-the-less. The idea behind that slogan is that we should try and focus on the possibilities that a new year brings; to build upon the foundation of the past, while striving for excellence in the future.

As we enter the 2016–17 school year, it’s important to use this new beginning to take a fresh look at how we greet the opportunities of the future. We’re certainly stronger as an organization if we meet these opportunities together.

The 2016–17 school year will no doubt have its share of challenges as the State and Federal landscape for education continues to change and evolve. As an organization, we must adapt to meet all of these challenges, while ensuring that we remain cognizant of the needs of the learners that we serve and the uniqueness of the services we provide. That is no small order, and to be successful, it will take no small effort. I have great faith that our organization is capable of such an effort.

So...at the risk of sounding cliché, let me welcome you to the 2016–17 school year—“Let’s make this a great year!”

- Dan White, District Superintendent

Board Briefs

Click here for the Board Briefs for **September 8, 2016**:

http://www.monroe.edu/files/filesystem/BOEBRIEFS_09_08_2016.pdf

Professional Development

WinCap WEB Tip: Personal Transcripts

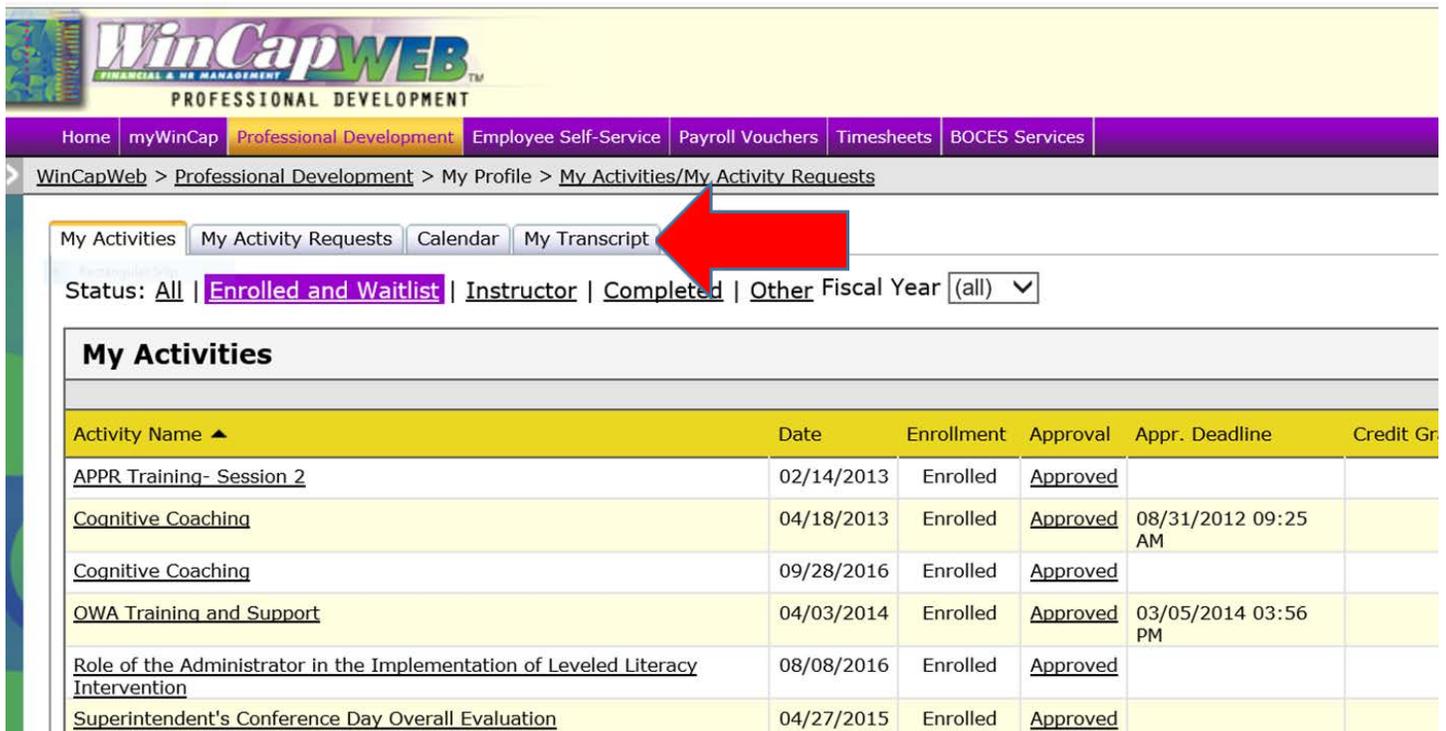
We are very lucky to have many resources at our finger tips here at Monroe #1 BOCES. Sometimes, we overlook what we have after it has been around for a while. One thing that many staff members call our office for is a list of the professional development sessions in which they have participated. A report within the WinCap WEB Professional Development module that provides just that information.

Follow these steps to get a **transcript** of your activities:

First log in to WinCap WEB. <http://www.monroe.edu/about.cfm?subpage=2829>

Then go to the purple tab 'Professional Development.' In the drop-down menu, select 'My Profile,' then 'My Activities/My Activity Requests.'

A screen like the example below will appear. There are four tabs in this view. Click on the last tab (see red arrow) which is 'My Transcript.'



The screenshot shows the WinCap WEB Professional Development interface. The top navigation bar includes tabs for Home, myWinCap, Professional Development, Employee Self-Service, Payroll Vouchers, Timesheets, and BOCES Services. The breadcrumb trail is WinCapWeb > Professional Development > My Profile > My Activities/My Activity Requests. Below the breadcrumb trail, there are four tabs: My Activities, My Activity Requests, Calendar, and My Transcript. A red arrow points to the My Transcript tab. Below the tabs, there is a status filter: Status: All | Enrolled and Waitlist | Instructor | Completed | Other Fiscal Year (all) v. Below the status filter, there is a table titled 'My Activities' with the following columns: Activity Name, Date, Enrollment, Approval, Appr. Deadline, and Credit Gr.

Activity Name ▲	Date	Enrollment	Approval	Appr. Deadline	Credit Gr
APPR Training- Session 2	02/14/2013	Enrolled	Approved		
Cognitive Coaching	04/18/2013	Enrolled	Approved	08/31/2012 09:25 AM	
Cognitive Coaching	09/28/2016	Enrolled	Approved		
OWA Training and Support	04/03/2014	Enrolled	Approved	03/05/2014 03:56 PM	
Role of the Administrator in the Implementation of Leveled Literacy Intervention	08/08/2016	Enrolled	Approved		
Superintendent's Conference Day Overall Evaluation	04/27/2015	Enrolled	Approved		

(continued on next page)

This screen below will appear. You can input a date range or leave it blank. You can also select how you want the list to be sorted, either in ascending or descending order. Then click preview at the bottom of the screen.

WinCapWeb > Professional Development > My Profile > My Activities/My Activity Requests

My Activities | My Activity Requests | Calendar | My Transcript

My Completed PD Clock Hours Report

Activity Date Range: to

Date Sort: **Ascending** ▼

Include Site Logo

Preview

A pdf will appear listing the professional development activities you attended. Open it or save it to your P-drive. Your transcript will look like the example below:

Completed PD Clock Hours		
Monroe 1 BOCES		
4/27/2015	Teach Like A Pirate (SCD.0074.0001)	4.5000
8/3/2015	Transition Planning Time (M1B0397.0001)	6.0000
9/1/2015	Right to Know Training (M1BRTK0001.0001)	0.5000
9/1/2015	DASA 15-16 (DASA0001.0001)	1.0000
10/2/2015	Curriculum WORK Time (M1B0306.0010)	3.0000
11/3/2015	Introduction to Interventions to Improve Executive Function Skills Webinar (M1B0398.0001)	1.0000
11/16/2015	Standards Based Work (M1B0418.0001)	6.0000



I hope this WinCap WEB tip helps you!

- Annette Hauenstein, Coordinator of Curriculum, Instruction & Professional Development

News and Notes

Coming soon...

Monroe One will unveil a new logo in just a few weeks. Our current logo has represented us for the past 18 years, however as we celebrated our 60th Anniversary last year, we felt a re-branding of BOCES was overdue. The re-branding effort began in September 2015 with a staff survey that provided powerful, descriptive words reflecting our core values. We then worked with students in our Visual Communication & Photography class to perform research and develop graphical representations of these core values. During the past year, we also worked with one of the area's largest design firms to provide professional guidance for the logo development process. As a result of hundreds of sketches and refinements, we look forward to showing you the new Monroe One logo in just a few weeks. We think it's definitely 'outside the box.' Coming soon...

“Fill the Bus!” Campaign

Benefits Foodlink’s Backpack Program

Monroe 1 BOCES Transportation Department was selected by Wegmans Country Club Plaza location to provide a 60-passenger bus to support the 2016 “Fill the Bus!” campaign.

Wegmans, Foodlink, 13WHAM ABC, Fox Rochester, and CW Rochester are teaming up once again for the two-week “Fill the Bus!” food drive to benefit Foodlink’s Backpack program, which alleviates child hunger on weekends and school breaks. The campaign runs from September 9th to the 24th. Join us to “Fill the Bus” and help children in the Rochester area.

For more information, click here:

<http://www.monroe.edu/news.cfm?story=397&school=0>



Debunking the Myths of English Language Learners (ELLs)

NYSUT Research and Educational Services, 2015

Myth 1. Most ELLs are born outside of the United States (US).

There are more than 215,000 English Language Learners (ELLs) ages 5 to 18 attending school in NYS. Of those, 61.5% were born in the US, according to the 2013-14 NYS Student Information Repository System (SIRS).

Myth 2. All ELLs constitute a homogeneous group coming from the same educational, racial, cultural and socioeconomic background.

ELLs constitute a heterogeneous group with varied linguistic, cultural, ethnic, racial and socio-economic backgrounds, strengths and needs. The more predominant languages spoken by ELLs in NYS include Spanish, Chinese, Haitian-Creole, Korean, and Russian. There are over 174 different languages spoken by ELLs in NYS.

Myth 3. In the past, immigrants succeeded without English as a New Language (ENL) and bilingual classes.

Times have changed. Students face a job market which requires greater educational accomplishments than ever before. NYS’s adoption of the Common Core ELA standards requires higher level language skills so that graduates will be competitive in our global economy. Since ELLs come with knowledge in their native language, educators must build upon that prior knowledge.

- Submitted by Joyce Cymer, Director of Regional Programs and Services

SANE (Sometimes Acronyms Need Explaining)

TCI

Therapeutic Crisis Intervention is crisis management protocol developed by Cornell University that assists organizations in preventing crises from occurring, de-escalating potential crises, managing acute physical behavior, reducing potential and actual injury to young people and staff, teaching young people adaptive coping skills, and developing a learning organization.

Technology Tip

Thanks to Diane Smith for the following Technology Tip:

Home and End: Two of the most useful yet underrated keys on the keyboard

If you're trying to get to the bottom (or the top) of a 28 page document (or web page)—you could hit "Page Down" 28 times, drag the scroll bar icon or tap the power of the Home and End keys.

You can use the key by itself—but to tap its full power, use it with other keys.

On a Web Page... **End** goes to the bottom of the page
Home goes to the top of the web page.

In Word... **End** Moves the cursor to the end of the line.
Ctrl + End Moves the cursor to the end of the document.
Shift + End Selects the text *from the cursor* to the end of the line.
Ctrl + Shift + End Selects all text *from the cursor* to the end of the document.



In Excel... The **End** key looks for the first BLANK or Non-Blank cell from the cursor position.
END + ↓ [*the down arrow*] will move to the first Blank cell below the current cell.
(also works with other directional arrow keys)
CTRL + END moves to the last cell on a worksheet, in the lowest used row of the rightmost used column
CTRL + HOME moves to the beginning of a worksheet.
CTRL + SHIFT + HOME extends the selection of cells from the cursor position to the beginning of the worksheet.

Looking for another Tip? Check out the Index to Tech Tips by clicking [here](#).

Notice of Non-Discrimination

The Monroe #1 BOCES does not discriminate on the basis of an individual's actual or perceived race, color, creed, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation (the term "sexual orientation" means heterosexuality, homosexuality, bisexuality, or asexuality), political affiliation, age, marital status, military status, veteran status, disability, domestic violence victim status, arrest or conviction record, genetic information or any other basis prohibited by New York state and/or federal non-discrimination laws in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. In addition, students are also afforded protection based on weight.

For more information, contact one of our Civil Rights Compliance Officers:

Nancy Carr, 585-249-7010, Nancy_carr@boces.monroe.edu

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